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UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION VII
726 MINNESOTA AVENUE
KANSAS CITY, KANSAS 66101

0736
Site: Oronogo-Duenwig
ID #: MO0980656281
Break: 22,2
Other: TES IX-C07012
8-4-89

DATE: August 4, 1989
SUBJECT: Scope of Work for PRP Search
Tri-State Mining/Oronogo-Duenwig Sites
Jasper County, Missouri
FROM: Mark Bogina, Project Manager
Remedial Section, Superfund Branch
TO: TES IX Contractor

Purpose:

The purpose of this scope of work is to define the nature of work to be completed by the contractor in support of EPA's search for potentially responsible parties (PRP's) at the Oronogo-Duenwig Superfund site.

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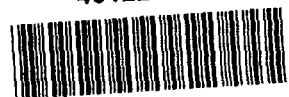
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SUPERFUND RECORDS

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Mark Bogina*

Remedial Project Manager

(913) 236-2856

*Primary Contact, Contractor shall receive direction from the EPA Project Manager only. Should the EPA Project Manager change, EPA has the responsibility of notifying the contractor.

SITE HISTORY

Numerous lead and zinc mining companies operated mining, milling and/or smelting operations from about 1850 through 1945 in the Tri-State Mining site - Jasper County. The Oronogo-Duenwig site includes a portion of the site. A portion of a PRP search was completed by Tech Law in October 1987. Tech Law used several references to identify approximately 1,270 mining companies that operated on the site.

B. ORONOGO-DUENWIG PRP SEARCH: TASK SUMMARIES**Task 1 - Obtain Clearance**

In order to review RCRA/CERCLA confidential business

information (CBI), the contractor must assure the project manager, in writing, that they are cleared to review this information.

Task 2 - File Organization

Contractor shall use the recently developed regional file structure to establish the PRP files.

Task 3 - File Maintenance

Due to the anticipated influx of new correspondence and documents, the project files must be kept updated by the contractor. Contractor shall maintain a duplicate set at their offices, these files shall be locked at all times.

Task 4 - Title Search

The objective of this task is to identify past and present site owners. Other PRPs connected with the site may also be identified during a title search if their roles appear in recorded documents. Specific results of the title search include summaries of transactions involving the site property, identities of PRPs, and certified copies of title documents. From this information the present and past owners of the property, and often lease agreements with site operators, can be identified. Other information should include how the site property was used during various periods of time. A title search may also be conducted for parcels adjacent to the site. This may provide names of people who are familiar with past or present site activities; these people can then be contacted and interviewed. A title search for adjacent parcels may also provide information about other activities in the area that may have contributed to contamination at the site.

Task 5 - Sources of Information

The objective of this task is to document all sources of information used in the PRP search process and to insure that maximum use is made of available sources.

Task 6 - Mailings

Under this task, preparation for mailing of a notice letter provided by EPA to all viable PRPs will be completed.

Task 7 - Deliverables

A list of deliverables and schedule for submittal is set forth under this task.

C. DIRECTIONS TO COMPLETE TRI-STATE MINING/ORNOGO-DUENWIG PRP SEARCH**Task 2 - File Organization**

Estimate LOE usage of 40 hours.

Task 2.1 - Obtain Documents

Obtain all documents in EPA's possession which pertain to PRP's, including any additional documents specified by the EPA Project Manager.

a) - Sources

The Joplin Globe Mining Pages (available from University of Missouri - Rolla)
Local Public Library
Missouri Department of Natural Resources
Local police, fire, health officials (as directed)

b) - Numbering

All documents will be Bates stamped.

Task 2.2 - Create Files

Establish files according to Regional File Structure. Each file must have affixed to it a typewritten label bearing the company name. Contractor to supply all labels, files, hanging folders, etc.

Task 3 - File Maintenance

Estimated LOE usage of 20 hours.

When EPA conducts mailings and anticipates responses, or receives new information, the contractor is charged with file maintenance to assure that all EPA correspondence, subsequent responses, and new evidence are chronologically filed in the appropriate correspondence section of the company file.

Task 3.1 - Update Files

Contractor shall make duplicates of all correspondence for their own use and provide all originals to EPA. The originals shall be filed at EPA's Region VII office by the contractor.

Task 4 - Title Search

Estimated LOE usage of 80 hours.

Task 4.1 - Perform Title Search

Before beginning the actual title search, the researcher will need to obtain information on the site location and description, and specific EPA requirements for the title search. For this task, the researcher may be the contractor or a title company subcontracted by the contractor. Specifically, the researcher should:

1. Contact the EPA project manager to obtain project specifics and a summary of efforts to date. Because the sites have been operated since 1850, the contractor will limit the title search to the years of interest as directed by the EPA Primary Contact.
2. Identify and describe mining companies and other PRPs that mined, milled and/or smelted in the Tri-State Mining District - Jasper County and those that operated within the Oronogo-Duenwig site. The two lists with discussion should be provided in separate sections of the final report.
3. Conduct corporate status research to identify those companies which are still in existence. This will include a review of the companies' liabilities
4. In order to obtain additional evidence linking specific mining companies to mining activities onsite, title documents should be obtained from Jasper County property records for the land encompassed by the Oronogo/Duenwig site. These documents would include leases, deeds, etc.
5. For those companies found to currently exist, review the Joplin Globe mining pages (available from University of Missouri - Rolla) to determine the percent of zinc and lead ore produced by each company and the total ore produced by each company. This will include the total ore produced by year and throughout the mining era.

Task 4.2 - Summarize Information

Prepare a reference list of all recorded documents, including their location (book number, page number). Recorded documents may include:

- Deeds
- Leases
- Grants
- Mortgages/liens
- Easements

- Agreements
- Legal property descriptions

Task 5 - Sources of Information

Estimated LOE usage of 40 hours.

Task 5.1 - Information Search

These information sources should be searched "top down." At least two sources should corroborate.

Local/Long Distance Telephone Directory
Libraries
Secretary of State's Office

Post Office
Local Chamber of Commerce
City/County Clerk or Records Office
Tax Assessors Office

Task 5.2 - Information Available From Above Sources

10 K Reports
Addresses
Articles of Incorporation
Mergers
Registered Agents
Articles of Dissolution
Name Changes
Annual Reports
Moody's Manual of Investments
Standard & Poor's Corporate Descriptions
The Thomas Register of Manufacturers
Trade Journals
Local Industrial Directories
Income Tax Payments
Death Certificates

Task 5.3 - Directions to Use Sources of Information

a) - Directory Assistance

As a result of previous tasks the contractor should have identified the towns where several of the PRP's did business, directory assistance should provide phone numbers where companies can be contacted.

b) - Libraries

Public Library, Micro Text Department and Business Libraries

may be utilized for address search if these are the most cost effective search locations. Micro Text Department have microfiche of old yellow page phone directories dating back to the seventies in most cases. Business Library resources which may be utilized include the following:

Annual Reports, Moody's Manual of Investments, Standard and Poor's, Thomas Register, Trade Journals, Who Owns Who, the Directory of Corporate Affiliations and the directory of directories.

c) - Secretary of State's Office

If necessary obtain Articles of Incorporation, Mergers, Registered Agents, Articles of Dissolution, and Name Changes.

d) - Post office

Conduct a forwarding address search, if necessary, at local U.S. Post Office.

e) - Chamber of Commerce

f) - Clerk

Contact clerks for information and suggestions for additional information.

g) - Local Tax Assessors Office

Search local town records to obtain PRP addresses. Contact Assessors office to obtain this information.

Task 6 - Mailings

Estimated LOE usage of 10 hours.

Upon receipt of a model notice letter from the EPA Project Manager, the contractor shall prepare an appropriate number of copies with corresponding PRP addresses. In addition, certified mail stubs, addresses, labels, postage, EPA Division Directors signature stamp, and the actual mailing shall be coordinated with the EPA Project Manager. Mass production not to proceed until written approval is obtained.

Task 7 - Deliverables

Task 7.1 - Requirements

Estimated LOE usage of 205 hours

The following deliverables will be required under this work assignment. Each deliverable will be submitted as draft and will

be revised according to EPA comment (if necessary). All EPA written comments not addressed in an appropriate revision to the draft document must be itemized along with reasons for non-inclusion in a letter to the EPA Project Manager. Documents will only be considered final when the EPA Project Manager submits a letter to the contractor stating so. All draft documents must be stamped appropriately. The EPA Project Manager must receive 3 copies of each report submittal.

The period of performance for this project shall extend to March 15, 1990; however, submittal due dates for deliverable are specified below under Task 7.2. Specific deliverables include:

1. Regular briefings should be held with the EPA remedial project manager on a weekly basis. These briefings will be at a minimum by telephone and should provide an update of recent efforts, hours expended, etc.

2. An interim summary report following the completion of Task 3 above should be prepared and submitted by November 30, 1989. The report should summarize the work conducted, the identity of existing mining companies, the identity of companies rejected from further review and the rationale for such rejection to date.

3. A final report must be submitted on a date to be determined subsequent to Del. 2 summarizing all activities conducted and the conclusions. The report should be a complete compilation of all documents obtained during the stated effort, including appropriate attachments as appendices.

4. Formal written notice should be sent to the EPA remedial project manager when 75 percent of budget is expended.

Task 7.2 - Adherence Schedule

1.	Due date of Draft Work Plan	Day 1
2.	Contractor attends kick off meeting to discuss SOW	Day 2
3.	Contractor submits Final Work Plan	Day 10
4.	Contractor performs	Task 1
		Task 2
		Task 3
		Task 4
		Task 5
5.	Interim Report (Draft)	Day 10
		Day 10
		Day 15
		Day 30
		Day 15-80
		Day 75-80

6. Mid project planning meeting		Day 90
7. Contractor performs	Task 7	Day 75
8. Final Report	(Draft)	Day 120
	(Final)	Day 150

Task 7.3 - Travel

1. Two trips to Jasper County, Missouri, to research records on file.

2. Three trips to Kansas City, Kansas, to meet with EPA remedial project manager.

Task 7.4 - Estimate of Technical Hours Required

This work assignment will not exceed 500 LOE. There should be 25 LOE included for administrative costs associated with closeout.